

Please attach
a recent
photograph



CELTA APPLICATION FORM

NAME:

ADDRESS:

.....

DATE OF BIRTH:

TELEPHONE: (home)..... (business).....

(mobile)

E-Mail:

Please State Dates of Preferred Course:.....

SECONDARY EDUCATION:

.....

TERTIARY EDUCATION:

.....

.....

ENGLISH TEACHING EXPERIENCE:

.....

.....

OTHER RELEVANT EXPERIENCE:

.....

.....

PRESENT JOB:.....

.....

.....

WHAT IS YOUR NATIVE LANGUAGE:.....

WHAT OTHER LANGUAGES DO YOU SPEAK/READ/WRITE?
PLEASE COMMENT ON YOUR LEVEL OF PROFICIENCY:

.....

FUTURE
PLANS.....

.....

.....

HAVE YOU HAD ANY INJURY OR MEDICAL CONDITION CAUSED BY GRADUAL PROCESS,
DISEASE OR INFECTION – FOR EXAMPLE, HEARING LOSS, REPETITIVE STRAIN INJURIES,
MENTAL ILLNESS – WHICH THE REQUIREMENTS OF THIS COURSE MAY AGGRAVATE OR
CONTRIBUTE TO?

Where did you hear about the course?
(Please tick)

- Personal recommendation
- Newspaper
- The Internet
- Careers Advisor
- Other _____

SIGNATURE: _____

DATE: _____

TERMS AND CONDITIONS OF ENROLMENT

1 Enrolments

1.1 All enrolments are subject to the following conditions, which become legally binding on confirmation of acceptance by Kaplan Aspect.

2 Fees

2.1 Cancellation of a course can be accepted only in writing.

2.2 Refunds of fees are made according to the following.

<u>Number of Days before Start of Course</u>	<u>% of total not refundable</u>
More than 30	Loss of deposit only
29-15	50%
14 - 1	80%
After commencement of course	100%

3 Postponements

3.1.1 Upon postponement of a course, the \$300 deposit can be transferred to another UCLES CELTA course at Kaplan Aspect within a year of your acceptance letter.

4 Liability and Insurance

4.1 Kaplan Aspect shall not be liable for any loss, damage or injury, to persons or property. Trainees are advised to take out personal insurance to cover themselves against accident or illness, theft, loss of, or damage to their personal property, and the loss of fees through non-arrival or absence.

5 Mode of Assessment and Grading

5.1 See attached document under title Assessment Overview.

6 Validity

6.1 These conditions are valid from June 2002 and remain in force until replaced by a subsequent publication.

I have read and understood the above terms and conditions of enrolment.

Signature

Date.....